



4564 W. Saanich Rd.  
Victoria, BC V8Z 3G4  
250-479-7128 fx: 250-479-4200  
Email: royaloak\_mid@sd63.cbc.ca

February 1, 2010

Royal Oak Learning Community:

**RE: Royal Oak Legacy Fund – PROPOSAL**

In the fall of 2009 Royal Oak Middle School received a very generous donation of \$50,000 from the Geric Construction Family of Victoria, B.C. In order to determine how these funds are spent, a committee was formed in the fall of 2009. The Legacy Fund Committee (LFC) consists of Royal Oak Middle School students, staff, parents, and one representative from Geric Construction. The LFC will collect proposals from the Royal Oak Community to determine the best use of these funds over a three-year period concluding spring 2012.

The LFC has proposed the following funds allocation calendar:

- Spring 2010 – \$5,000 to the library
- Spring 2010 – up to \$15,000 to be determined
- Spring 2011 – up to \$15, 000 to be determined
- Spring 2012 – up to \$15, 000 to be determined

If an individual or group is interested in sharing ideas of how these funds are spent, please submit a proposal on the attached Proposal Form by Monday, February 15, 2010. Each proposal will be reviewed by the LFC and selection will be based on the Item, Rational, and Cost of those tangible items or amenities that will benefit Royal Oak in the long term.

The first proposal due date is **Monday, February 15, 2010**. Please submit all proposals in writing to Mr. Peter Westhaver, Principal of Royal Oak Middle School. Proposals can be mailed, dropped-off, emailed, or faxed to the above address.

Thank you for your interest in supporting Royal Oak Middle School.

Sincerely,  
Legacy Fund Committee



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**Royal Oak Legacy Fund – PROPOSAL**  
**Due date: Monday, February 15, 2010**

Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_

Please list in order the preference of your proposed items, provide a rationale for item, and an estimated cost.

Item: \_\_\_\_\_

\_\_\_\_\_

Rational: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Cost: \_\_\_\_\_

Item: \_\_\_\_\_

\_\_\_\_\_

Rational: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Cost: \_\_\_\_\_

Deadline: Monday, February 15, 2010  
Please submit in writing/fax/email to:  
Mr. Peter Westhaver, Principal, Royal Oak Middle School